

## **CITY MANAGER'S WEEKLY UPDATE**

### **January 17, 2020**

#### **CITY COUNCIL MEETINGS**

The City Council's next regular meeting is on **Tuesday, January 21, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Update from Mountlake Terrace Senior Center Executive Director Lisa Norton; (2) Discussion of Custodial Services; (3) Award of Contract to King County Director's Association and Musco Sports Lighting, LLC for Field Lighting at Evergreen Playfield #1; (4) Public Hearing and Consideration of Antares Fee Simple Unit Lot Subdivision; (5) Update on Civic Campus Project; (6) Review and Acknowledgement of Amendment No. 7 to Professional Services Agreement with ARC Architects, Inc. for GeoTech Oversight of Civic Campus Redevelopment Project; (7) Approval of Amendment No. 8 to Professional Services Agreement with ARC Architects, Inc. for Additional Electrical and Telecommunications Design Services (8) Review State and Federal Legislative Agendas; (9) Discussion of City Council Retreat Dates; and (10) Review of City Council Meeting Schedule.

The City Council's next work/study session is on **Thursday, January 30, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Review of Vactor Purchase; (2) Review of City Departments Performance Measures for July-December 2019, (a) Presentation from Recreation, Parks, and Property Management, (b) Presentation from Community & Economic Development, (c) Presentation from Public Works/Engineering Services and Operations, (d) Presentation from Organizational Development; and (e) Presentation from City Council/City Manager/Community Relations.

#### **COMMUNITY MEETINGS AND EVENTS**

- **Martin Luther King Jr. Day Holiday, January 20:** City Offices will be closed on Monday in observance of the Martin Luther King Jr. Holiday. The Recreation Pavilion will run on a regular schedule with swimming lessons scheduled as usual along with all water fitness classes. Basic Dog Obedience, which was not scheduled previously, will use this day as a make up for the canceled class on January 13.
- **Ballinger Park Water Elements Meeting, Wednesday January 22, 6 p.m.:** The city will be hosting a public meeting for review and input on the waterfront elements of the Ballinger Park improvements on January 22 at 6:00 p.m. at the Mickey Corso Community Clubhouse and Senior Center (23000 Lakeview Dr.). The meeting will be hosted by city staff and consultant firms PND and HBB. The goal of the meeting is to review initial plans and seek feedback for the new fishing pier, floating boat dock, boat ramp and erosion control plantings. These improvements are being funded primarily by an Aquatic Land Enhancement Account (ALEA) grant through the Washington State Recreation Conservation Office (RCO).

- **Coffee with the City, February 12, 2020:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Snohomish County Historic Preservation Commission Grants:** A grant application was submitted this week to preserve city history as a part of the Civic Campus project at both the City Hall and Police Station. The application includes a request for assistance to fund purchase of a museum-type kiosk to play historical videos in the City Hall lobby, display case for Police Department memorabilia provided by the Stan Krahn family for the Police Station lobby, printing/matting/framing of historical photos, and a plaque commemorating the service of Jerry Smith for the Town Center Plaza named in his honor. Representatives from the Edmonds Historical Museum have reached out this week to inquire about our project and the City Manager and City Clerk will be meeting with them next week.
- **City Happenings:** The February issue of the city newsletter is now being printed. Features include Ballinger Park Improvements, new City Council, 66<sup>th</sup> Avenue TIB Grant, Civic Campus Redevelopment, Development Projects Update, Community Meeting on Universally Accessible Playground, new Police Department K-9 team, Salary Commission decision, Veterans Park Trail Funding, Winter Dance Gala, Spring and Summer Sports/Camp Registration and how to find information and stay informed.
- **Board and Commission Appreciation Dinner:** An invitation went out to volunteers on the city's boards, commissions and Town Center Task Force for an upcoming appreciation dinner that will take place at the end of January. The event will be held at Ballinger Clubhouse and Public Works Director Eric LaFrance has graciously agreed to cook once again this year. We ask those who received an invitation to please RSVP at your earliest convenience.

### **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Civic Campus Construction Underway:** Primary construction activity currently underway consists of rough grading and relocation of an existing stormwater line. Relocation of the stormwater line is necessary to begin work on the police station addition and impacts access to the police station, i.e., early work limits access from the library parking lot while later work limits access from 232<sup>nd</sup> Street SW. Allied construction has been working to maintain access to the maximum extent feasible and directional signage has been posted/installed to help guide those individuals needing access during construction. The city issued a construction alert via social media to announce the limited access and noted that if the public has non-essential business to conduct at the Police Station, they may want to wait a couple of weeks while this utility work is done.

## **HUMAN RESOURCES**

- **Job Opportunities:** For current job opportunities, please visit the city's website at [www.cityofmlt.com/Jobs.aspx](http://www.cityofmlt.com/Jobs.aspx). You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at [HRCity@ci.mlt.wa.us](mailto:HRCity@ci.mlt.wa.us) or (425)744-6225.

## **PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES**

- **Main Street Revitalization Project 56<sup>th</sup>/236<sup>th</sup>:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

## **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Ballinger Park Water Elements Meeting, Wednesday, January 22, 6:00 p.m.:** The city will be hosting a public meeting for review and input on the waterfront elements of the Ballinger Park improvements on January 22 at 6:00 p.m. at the Mickey Corso Community Clubhouse and Senior Center (23000 Lakeview Dr.). The meeting will be hosted by city staff and consultant firms PND and HBB. The goal of the meeting is to review initial plans and seek feedback for the new fishing pier, floating boat dock, boat ramp and erosion control plantings. These improvements are being funded primarily by an Aquatic Land Enhancement Account (ALEA) grant through the Washington State Recreation Conservation Office (RCO).
- **Espresso Special:** Next week, the espresso special at the Recreation Pavilion will be a Fireside Mocha. This mocha with almond and peppermint is sure to warm you up. January 20-26 receive \$.50 off a 16oz.
- **Rubber Ducks:** We have many Valentine's themed rubber ducks for sale at the Recreation Pavilion. Pick one up for your sweetie while supplies last.
- **Weekend Recreation Swims Expanded:** Two recreation swims this weekend will be expanded to a longer time. Saturday, January 18 the 6:15 p.m. Swim will start at 5:15 p.m. and on Sunday, January 19, the 5:15 p.m. Swim will start at 4:15 p.m. These were expanded because there was no rental prior to these swims.
- **Martin Luther King Jr Day Holiday:** The Recreation Pavilion will run on a regular schedule on the MLK Jr Day, swimming lessons are scheduled as usual as are all water fitness classes. Basic Dog Obedience, which was not scheduled previously, will use this day as a make up for the canceled class on January 13.
- **Second Semester Registration for MLT Dance Academy is Ongoing:** All Academy registration has to happen in person. Don't wait to register or your class could fill! Look for the new *Craze* brochure at the pavilion. For more information, pick up a packet at the pavilion

or visit our web page [www.mltrec.com/435/Academy-classes](http://www.mltrec.com/435/Academy-classes) or contact dance and fitness programmer Chloe Davenport (425) 640-3107 [cdavenport@ci.mlt.wa.us](mailto:cdavenport@ci.mlt.wa.us).

- **Adult Ballet Classes:** Not only does MLT Dance Academy have an excellent children's ballet program (starting from Creative Pre-Ballet up to Level V- VI and Pointe work) we also have a strong adult Ballet program. Ballet I Wednesday nights, 8-9 p.m. is the perfect place to learn the very basics and build your experience at the barre and in the center. Ballet II-III Monday nights 7:30-8:45 p.m. is a fun, traditional, intermediate class to keep you in shape. Register now online at [www.mltrec.com](http://www.mltrec.com).
- **Yoga at the Pavilion:** There are many yoga styles and opportunities throughout the week. Silver Sneaks classes have yoga based conditioning T & Th mornings 8-9 a.m. M, W & Th evenings we have Yoga in the 7 o'clock hour varying from strong flow to stabilizing holds and gentle breathing. Our newest Yoga class is for kids ages 8 and up. This class on Wednesdays 4:30-5:30 p.m., creates a playful environment to help your child unwind from the school day and disengage from electronic distractions while practicing self-awareness. Register now online at [www.mltrec.com](http://www.mltrec.com).
- **Racquetball Tournament:** The next racquetball tournament will be held on Saturday, February 1. Singles and doubles for men and women are available. Entry fee includes tournament coordination, t-shirt and prizes for top finishers. For more information or to register visit [www.mltrec.com/DocumentCenter/View/1247](http://www.mltrec.com/DocumentCenter/View/1247)
- **Youth Programming Job Opportunities:** Hiring full-time benefitted Site Leader-Recreation Leader II at Mountlake Terrace Elementary before and after care as well as Recreation Leader I ¾ Preschool Assistant. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit [www.cityofmlt.com](http://www.cityofmlt.com) or call (425) 640-3102 for more details.
- **Hiring Gym Attendant:** MLT Recreation is hiring a part-time gym attendant to work the various sports leagues and gym rentals. For more information [click here](#) or call (425) 640-3105.
- **Tree Planting:** Park staff have been contacted by Elora Rubinstein who has an interest in planting some trees in the Mountlake Terrace Parks. Elora is interested in helping replace trees and has begun fund raising. She will be working with staff and looking into tree species and locations in the parks and open space within the city.
- **Swing Set Installation:** Eagle Candidate Nathan Hjellen has had his project approved. Nathan will be installing a new swing set and borders at Bicentennial Park and has secured donations from the Mountlake Terrace Community Foundation. Nathan expects to complete his project early in 2020.
- **Storm Clean Up:** Parks, Public Works and Facilities departments are working to do general clean up after the winter storm. Minimal damage has been reported though all departments will be working to clean up debris and clear storm drains after the snow fall over the next week.

**POLICE DEPARTMENT UPDATES**

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>December</b>	165	238	31	19	1	1	5	13
<b>2019 Total</b>	2153	3055	508	261	37	87	60	156

*\*Activity is updated the first full week of each month*

**Weekly Patrol Synopsis**

- There were three domestic verbal arguments this week.
- There were two warrant arrests this week.
- There was one vehicle theft this week.
  - 6100 block of 219<sup>th</sup> Street SW.
- On January 8, officers were dispatched to a possible drunk driver leaving the Red Dragon Casino. Upon arrival officers saw a vehicle matching the description of the suspected DUI driver. Officers developed probable cause to stop the vehicle at the 5600 block of 220<sup>th</sup>. During the contact it became obvious the driver was impaired. The driver was arrested and processed for DUI.
- On January 8, officers were dispatched to the 22600 block of 73<sup>rd</sup> Place for an assault with a weapon. Upon arrival it was determined that one of the subjects inside the house had armed himself with a knife and was possibly having some mental health issues. After some negotiating the subject exited the home after he dropped the knife. Officers determined that he was a danger to himself or others and transported him to Swedish Edmonds for a mental health evaluation.
- On January 8, officers responded to the 21400 block of 48<sup>th</sup> Avenue W. for a vehicle prowling report. The vehicle owner reported that an unknown subject stole several items out of his vehicle overnight. There are no suspects or leads at this time.
- On January 8, officers responded to the 6600 block of 222<sup>nd</sup> Street for a fraud complaint. The victim reported that she received a fraudulent check from a friend of hers. The friend stated that she received the check from a subject that she knew from her online account. Investigation is ongoing.
- On January 8, officers responded to the 22600 block of 73<sup>rd</sup> Place W. for a theft report. The victim reported that he believed someone living in the home stole several tools. This is a residence that police have had multiple complaints about. Investigation is ongoing.

- January 9, officers responded to the 4100 block of 236<sup>th</sup> Street SW for a vehicle prowler. The reporting party stated that sometime overnight an unknown person stole several tools from his locked truck. There are no suspects or leads at this time.
- On January 9, a resident reported that an unknown subject stole a license plate from his vehicle. This occurred at the 5400 block of 212<sup>th</sup> Street SW. There are no suspects or leads at this time.
- On January 9, officers responded to the Safeway located at the 21100 block of 44<sup>th</sup> Avenue W. for a physical domestic call. During the investigation it was determined that an assault occurred while two subjects were driving on I-5 in Lynnwood. Washington State Patrol responded and took over the investigation.
- On January 9, officers responded to the 22200 block of 67<sup>th</sup> Place W. for an assault. The victim reported that approximately 20 hours prior to his call to the police he was in a physical altercation with his female roommate. The victim stated that while he was disciplining his son, the roommate became angry at him and punched him in the face. The victim attempted to call 911 and the suspect grabbed his phone and attempted to assault him again. The victim then pushed the suspect out of the home. The suspect was claiming to have broken ribs after the assault. The suspect was arrested and booked for assault and interfering with the reporting of domestic violence.
- On January 9, officers responded to the 6000 block of 219<sup>th</sup> Street SW for a vehicle hit-and-run report. It was reported that a black Acura collided with an occupied parked vehicle and then fled the area without stopping. No suspects or leads at this time.
- On January 9, an officer found an unoccupied vehicle parked on the side of the road at the 23000 block of 58<sup>th</sup> Avenue W with stolen plates. Officers contacted the owner of the stolen plates who was unaware that his plates had been stolen. There are no suspects or leads at this time.
- On January 10, officers responded to the 22300 block of 70<sup>th</sup> Avenue W. for an attempted theft report. The reporting party stated that an unknown person attempted to break into his trailer that was parked on the street. The victim noticed several pry marks but entry to his trailer was never made. Investigation is ongoing.
- On January 11, officers responded to the 23500 block of Lakeview Drive for a burglary report. The victim reported that while she was on vacation an unknown person stole several pieces of jewelry from her home. Investigation is ongoing.
- On January 12, officers responded to the 22600 block of 56<sup>th</sup> Avenue W. for a report of a male who had vandalized the victim's truck. The victim had a video of the incident. Detectives viewed the video and identified the suspect. Investigation is ongoing.
- On January 12, officers responded to the 3700 block of 226<sup>th</sup> Place W. for a burglary report. The victim was reporting that while she was on vacation an unknown subject burglarized her

home. Several items were moved around, however it appears as if nothing was stolen. Investigation is ongoing.

- On January 13, officers responded to the 22300 block of 70<sup>th</sup> Avenue W. for a theft report. It was reported that an unknown suspect stole over \$75,000.00 of equipment from an AMR ambulance. Investigation is ongoing.
- On January 13, 20, officers responded to the Olympic View Ice Arena for a theft report. It was reported that an unknown subject broke into a locked trailer that was located in the parking lot. The suspect stole multiple pairs of ice skates along with other equipment.
- On January 14, 20, officers responded to a disturbance at the Lakeside Apartments. Upon arrival officers contacted a male and female who were in a verbal argument. During the argument the male broke several items in the apartment. Probable cause was developed to arrest the male for domestic violence malicious mischief. He was arrested and booked into jail.

### **WEEKLY INVESTIGATIONS UPDATE**

#### **Cases Assigned**

- 20-069 CPS
- 20-342 Fraud
- 20-345 Fraud
- 17-1698 Robbery
- 20-589 Burglary
- 20-416 Theft
- 20-568 Malicious Mischief
- 20-499 Theft
- 19-18524 Theft
- 19-16642 Theft

#### **Cases Cleared**

- 20-249 Robbery
- 20-282 Hit & Run
- 20-164 Harassment
- 19-17498 Assault
- 19-17412 Assault
- 19-17740 Hit & Run

### **Significant Cases**

- Detectives continue to investigate a series of burglaries that occurred.
- Detectives Zuniga and Shin are actively looking for several suspects for whom the Detective unit has probable cause for arrest.

### **CODE ENFORCEMENT PROPERTY OF THE WEEK**

Code Enforcement received and verified an anonymous complaint regarding junk vehicles and debris located on residential property. Code Enforcement issued an initial civil Notice of Violation for the following: 8.15.050.B.1-(All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure), 8.15.040.I-(Debris and Trash. Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property) and 8.15.040.E.2-(Toxic or Caustic Substances. Improper storing or keeping of any toxic, flammable, or caustic substances or materials).

Code Enforcement issued a Failure to Comply notice. Code Enforcement was contacted by the property owner, and improvements were made to the property, including removal of all junk/inoperable vehicles.



### **COMMUNITY OUTREACH & DIRECTED ENFORCEMENT**

The week of January 8 through 14 was active with officers making several contacts with many residents. Officers continue to conduct local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects.

- Sergeant Moss checked on a male sitting out in the cold (He declined outreach materials.)
- Officers assisted several disabled motorists during this week's snow storms.
- Units conducted sexual offender checks all week.
- Officer Voeller attended Coffee with the City on January 8, 2020.
- While out looking for a suspect Detectives Zuniga and Shin helped an elderly female with a broken leg negotiate the snow and get into the passenger side of her daughter's vehicle.

### **OTHER ITEMS OF INTEREST**

- Between 7:30 and 9:00 a.m., Officer Jones conducted a traffic emphasis at 64<sup>th</sup> and 222<sup>nd</sup> for unauthorized construction trucks. He warned two truck drivers.
- Officers Krahn and Jones assisted Washington State Patrol with a domestic violence arrest at 212<sup>th</sup> and 44<sup>th</sup>. It occurred on the N/B off-ramp at 44<sup>th</sup>.
- Officer Jones and Sgt. Pickard assisted Washington State Patrol with an attempt to contact on a road rage suspect at 22504 58<sup>th</sup>.
- Officers Johnson and Voeller attended Crime Scene Technician training with Evidence Officer McKee.

### **NEWS RELEASES**

News releases can be found on the [city's webpage](#).

### **UPCOMING MEETINGS AND EVENTS**

- January 22, 2020, 6:00 p.m., Ballinger Park Community Meeting, Ballinger Clubhouse
- January 29, 2020, 6:00 p.m., Boards and Commissions Recognition Event, Ballinger

- February 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 19, 5:30 p.m., Snohomish County Cities Meeting
- April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 25, 9:00 a.m., Earth Day, Ballinger Park
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 21, 5:30 p.m., Snohomish County Cities Meeting
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26, AWC Annual Conference, Tri-Cities
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 16, 5:30 p.m., Snohomish County Cities Meeting
- July 24, 25, 26 Tour de Terrace, Evergreen Playfield
- August 4, 6:00-9:00pm, National Night Out, Evergreen Playfield
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 17, 5:30 p.m., Snohomish County Cities Meeting
- September 18, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace